



CLUB CONSTITUTION

- 1. NAME:** The name of the club shall be the 'Sedgemoor Radio Control Flying Club'
- 2. OBJECT:** To provide flying facilities for radio-controlled model aircraft enthusiasts and to hold meetings for members.
- 3. MEMBERSHIP:** The membership shall be open to all radio-controlled aircraft modellers, who agree to familiarise themselves with, and abide by, the Club's Constitution and Flying Codes of Practice. At the discretion of the Committee, an upper limit on numbers may have to be imposed, in which case a waiting list will be established.
- 4. BMFA:** The Club shall be affiliated to the British Model Flying Association, and upon joining the club, every member must also join the BMFA through their membership portal.
- 5. SUBSCRIPTIONS:** The annual subscription rate(s) shall be recommended by the Treasurer and agreed by the Committee prior to the AGM each year, in accordance with the general principle that membership subscriptions must meet the cost of running the Club.

Every member's subscription will be due on January 1st each year. Those joining after 1st July in any year will pay a pro-rata amount.

A reduced fee will be available for Junior members (under 18 or still in full-time education).

The club subscription does not now include the BMFA fee. Members must ensure they renew/join the BMFA each year, which should be paid directly to the BMFA.

- 6. EXECUTIVE COMMITTEE:** The Committee shall be elected at each AGM and consist of club officers: - Chairman, Vice-Chairman, General Secretary, Treasurer, Membership Secretary, Safety Officer and Communications Officer. Each shall hold office for one year and be entitled to stand for re-election.

The Committee shall have the power to co-opt others on to the committee during the year as deemed necessary, either to fill a vacancy that may occur or as considered appropriate for the benefit of the Club. Vacancies will be first offered to any unsuccessful nominee at the previous AGM. A minimum of four officers is required to form a quorum.

- 7. FUNCTION OF THE COMMITTEE:** The Committee shall manage all Club affairs. They shall have powers to authorise expenditure on behalf of the Club and execute all matters as they see fit.

The Committee will meet as required, at times decided by the Chairman and General Secretary.

- 8. CHAIRMAN:** The Chairman's duties shall be to conduct and control all Club meetings, to advise officers and members on all Club affairs, and to have a casting vote.
- 9. VICE CHAIRMAN:** In the Chairman's absence, he will carry out all of the Chairman's duties.



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GENERAL SECRETARY: Duties shall include: -

- Dealing with all Club correspondence as directed by the Committee.
- Ensuring Club activities proceed as intended, and in accordance with the Club Rules and Constitution, bringing any irregularities to the attention of the Chairman.
- Convene and submit a report to the AGM, and arrange any SGM.
- Record the minutes of all meetings and submit these to each meeting of a similar type.
- Discharge any other duties delegated to him by the Committee.

10. TREASURER: Duties shall include: -

- Being responsible for all receipts and payments involving Club funds.
- Keep accurate records of all receipts and payments, supported by necessary vouchers.
- Prepare and present an annual statement of accounts and balance sheet for approval at each AGM.
- Make a report of the Club funds at each meeting.
- Bank all receipts and have custody of the bank books.
- Discharge any other duties delegated to him by the Committee.

11. MEMBERSHIP SECRETARY: Shall be responsible for all membership applications and administration, and be the Club contact for BMFA membership. Also, to discharge any other duties delegated to him by the Committee.

12. SAFETY OFFICER: Shall be responsible for safety aspects at all Club flying activities. Also, to discharge any other duties delegated to him by the Committee.

13. COMMUNICATIONS OFFICER: Shall be responsible for producing and distributing to members, newsletters, information bulletins and general communications, as and when deemed necessary or as requested by the committee. Also maintains and updates the Club's web site. Discharges any other duties delegated to him by the Committee.

14. AGM: The Annual General Meeting shall be held each December, normally on the first available Wednesday. At least fourteen days notice and a copy of the Agenda, shall be sent to every member. The business of the meeting shall be to: -

- Hear and approve the minutes of the previous AGM, and to discuss any matters arising.
- Hear, discuss and approve reports from the Club Officers.
- Elect the Executive Committee for the following year.
- Approve the full senior membership subscription as recommended by the Treasurer.
- Discuss any other business.

Members wishing to have matters added to the agenda should submit them in writing to the General Secretary at least four weeks before the AGM, in order that they may be included in the Agenda sent to all members. Discussion of other matters, not notified in advance of the meeting as above, will be at the Chairman's discretion.

15. SGM: A Special General Meeting shall be called if a request for such a meeting is made in writing to the General Secretary by at least ten members, stating the reason. The Executive Committee will direct any such meeting.



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- 16. MEMBERS' MEETINGS:** May be held as and when deemed necessary, for the purpose of discussing and voting upon any club matters OTHER than changes to the Club Constitution or Codes of Practice, providing such matters have been received in writing by the General Secretary at least seven days before the meeting, in order that an agenda for the meeting can be circulated to the membership.
- 17. ALTERATION OF RULES:** The Codes of Practice and the Club Constitution may only be altered either by the Executive Committee, or at the AGM, or at a specially convened SGM, but NOT at an ordinary Members meeting.
- 18. CLUB ACTIVITIES:** Members shall be bound by the Constitution and Codes of Practice. Transgression by any member shall be dealt with by the Executive Committee, who shall have the power to issue verbal or written warnings, and ultimately to expel or bar persons from the Club and flying site. It is the duty of all Club Officers, particularly when at the flying site, to monitor activities and to politely bring to the attention of any member, any instance where rules are being transgressed. This applies particularly to dangerous practices, noise, and flying outside the flying boundaries.
- 19. INSURANCE:** The Club shall have third party/public liability insurance to cover all members, including member-to-member liability, and indemnify the Executive Committee and the flying site land-owners. This insurance will be arranged as part of the Club's affiliation to the BMFA.
- Members must report any accidents or claims to a club Officer within 24 hours. Members will be liable for any insurance claim excess charge.
- 20. DISCLAIMER:** The Club or its Officers will not be liable for any damage or injury caused to or suffered by any member, visitor or guest, or to the property of such persons, howsoever caused or suffered, whether by default or any action of any member or employee of the Club, accidentally or otherwise. It is a condition of membership that all members accept this disclaimer and will not hold the Club, its Committee or Officers liable for any loss, damage or injury whatsoever.

revised and updated July 2020